

CATHOLIC COMM SERV-01409305 - Corrective Action Report (Detail)

| Section | Form Subsection | Sponsor/Site Name | Question # | Due Date | Status |
|----------------------------------|---|---|------------|------------|--------------|
| Local School Wellness | Local School Wellness (Off-Site Assessment Tool) (1000H) | CATHOLIC COMM SERV-01409305 | 1005 | 06/15/2023 | CAP Accepted |
| Corrective Action History | Corrective Action Plan: Accepted by Erlisa Levin 08/04/2023 01:59 PM | | | | |
| | CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Rebecca Flores 07/24/2023 10:10 AM | | | | |
| | Please see attached documents. | | | | |
| Corrective Action History | Flagged by Erlisa Levin 05/23/2023 01:47 PM | | | | |
| | A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, on a triennial basis or more recent depending on your local wellness policy. Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab. | | | | |
| | form #357 | | | | |
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| SFA/Sponsor On-Site Monitoring | SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H) | Catholic Charities, Mount Carmel Guild A-70 | 901 | 06/15/2023 | CAP Accepted |
| Corrective Action History | Corrective Action Plan: Accepted by Erlisa Levin 08/04/2023 01:59 PM | | | | |
| | CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Rebecca Flores 07/24/2023 10:10 AM | | | | |
| | Please see attached document. | | | | |
| Corrective Action History | Flagged by Erlisa Levin 05/23/2023 12:40 PM | | | | |
| | All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. | | | | |
| | All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. | | | | |
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| Group 1: CA Count (4) | | CATHOLIC COMM SERV-01409305 | | 06/15/2023 | CAP Accepted |

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| Corrective Action History | Corrective Action Plan: Accepted by Erlisa Levin 08/04/2023 02:22 PM | | | | |
| | CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Rebecca Flores 08/04/2023 02:13 PM | | | | |
| | moving forward the LEA will select application to verify income, number of households to confirm information and will put in place someone other than the LEA to conduct review to ensure application were determined accurately. | | | | |
| | Corrective Action Plan: Rejected by Erlisa Levin 08/04/2023 02:02 PM | | | | |
| | Please indicate how the process of verification will be handled? the verification report is submitted to the USDA in the spring to indicate what the results of verification were for school year 2022-23. While on-site the verification process was not completed. How will this process of verification be accomplished in the future? | | | | |
| | Corrective Action Plan: Submitted by Rebecca Flores 07/24/2023 10:20 AM | | | | |
| | I have completed the Verification report however, it is not allowing me to open the report. | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:55 PM | | | | |
| | The SFA must complete the Verification Process which includes sending the "Verification Results Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. | | | | |
| Flagged by Erlisa Levin 05/23/2023 01:55 PM | | | | | |
| The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. | | | | | |
| Flagged by Erlisa Levin 05/23/2023 01:55 PM | | | | | |
| If the confirming official does not validate the original determination of an application, the SFA must send the Letter of Audit Results (Form 255) to the household and update the meal counting and claiming system. The SFA must then select another application to verify. | | | | | |
| Flagged by Erlisa Levin 05/23/2023 01:55 PM | | | | | |
| The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.. Describe in the CAP how this will be corrected. The number of applications verified by the SFA must be exactly the same as the sample size number identified in Part 1 of the Verification Collection Report. With the exception of any questionable applications verified for cause, SFAs must not verify more than or less than the sample size calculated. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.. | | | | | |
| Group 2: CA Count (2) | | CATHOLIC COMM SERV-01409305 | | 06/15/2023 | CAP Accepted |

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| | Corrective Action Plan: Submitted by Rebecca Flores 08/03/2023 11:02 AM Reviewed the application and will attend training | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:55 PM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments. *****The number of Certification and Benefit Errors are greater or equal to 10%, therefore an I | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:55 PM To ensure students' meal benefits eligibility is up to date, the SFA must have a backup system to maintain all the benefit issuance documents. Although necessary for all SFAs, this is especially important in electronic systems in case the system goes down. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. | | | | |
| Group 3: CA Count (3) | | CATHOLIC COMM SERV-01409305 | | 06/15/2023 | CAP Accepted |

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| | Corrective Action Plan: Submitted by Rebecca Flores 08/03/2023 11:03 AM Spoke with vendor and provided the vendor with a meal pattern. | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:56 PM At breakfast, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how At breakfast, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. Failure to fix identified iss | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:56 PM At breakfast, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with th | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:56 PM A minimum of two varieties of fluid milk must be offered throughout the lunch meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the | | | | |
| | Group 4: CA Count (2) | | CATHOLIC COMM SERV-01409305 | | 06/15/2023 |

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| | CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Rebecca Flores 08/03/2023 11:04 AM | | | | |
| | moving forward food service director will attend trainings. | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:56 PM | | | | |
| | School Nutrition Program managers are required to complete at least 10 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: https://theicn.org/ . Explain in detail, how the annual training requirements will be met and the measures taken to ensure this finding will not reoccur in the future. Indicate the date of implementat | | | | |
| | Flagged by Erlisa Levin 05/23/2023 01:56 PM | | | | |
| | School Nutrition Program directors are required to complete at least 12 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: https://theicn.org/ . Explain in detail, how the annual training requirements will be met and the measures taken to ensure this finding will not reoccur in the future. Indicate the date of implemen | | | | |

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged